



## SYSTEM OVERVIEW



**OPENSOFT online** is a high-end, full-featured, multi-user accounting application. OPENSOFT online can run "out of the box" without any modification, but is specifically designed for those who require a personalized solution that allows extensive customization to meet the unique business requirements. Because our programmers are close to the development source of our solutions, they are experts on all applications.

To stay competitive, you need your business accounting software to offer customization in order to meet your specific needs most efficiently. Our unique package is for unique businesses. **IT Infinity Pte Ltd** offers the best price-to-performance ratio in its market category. Combine that with scalability, affordability, vertical solutions and over 25 years of experience and you'll see why you need to streamline your business operations with a OPENSOFT online application tailored to your specific business needs.

### General Ledger

Get vital information today; make the best decisions for tomorrow

How much money is coming in? How much is going out? Where do financials stand today? You need to know these things about your business on a day-to-day basis. OPENSOFT ONLINE General Ledger application is the center of your accounting system. Entries from other applications flow into General Ledger, giving you timely financial information that is vital to your decision-making. You can maintain your journal, log recurring entries, generate audit trails, and create custom financial statements and reports for up-to-date results on your company's activities.

You determine which information you want, when and how you want it. General Ledger provides sample financial statements and reports. With forecast budget and last-year comparison data, you can identify business performance trends and capitalize on them. The recurring entries feature saves time and data entry costs by eliminating the need to re-enter items such as depreciation each month.

### Inventory

Make a positive impact on your bottom line

What do we have in stock? Where is it located? How much is it worth? You need the answers to these questions in order to manage your inventory effectively. OPENSOFT ONLINE Inventory application gives you the timely and accurate information you need to make sound purchasing and sales decisions. You can track every aspect of your inventory, helping you make a positive impact on your bottom line.

You can closely monitor inventory movements by tracking detailed inventory history; then, use the Inventory Movement Report to identify your best products and to understand their purchase/sales cycles. You can even spot seasonal demand patterns. The Valuation Report summarizes the value of the items you have on hand and the profit on items sold during the year.

You'll have online information at your fingertips to help you satisfy the customer. You can provide them with accurate and timely information by accessing on-hand inventory quantities. Receipts are posted online, so they're always available to sell. When tracking an order, you will be able to quickly access detailed descriptions for each item. You'll know at a glance the items in use, committed, and on order.

### Accounts Receivable

Manage your cash, know your customers, analyze performance and trends

A successful company needs to effectively manage its cash flow and customer information. OPENSOFT ONLINE Accounts Receivable application helps you handle these tasks by tracking every aspect of your receivables in a timely manner. This vital management information reported just the way you need gives you the power to improve the inflow of cash and capitalize on sales trends.

You'll be able to assess your financial position by producing timely real-time reports. Identify your best customers and stay on top of sales trends. Evaluate your cash discount program, and spot delinquent accounts early.

Data entry is efficient and flexible with horizontal transaction entry functions and quick-entry tables.

Your customers will appreciate the professional-looking statements and invoices. And if they call with questions on their account, you'll be ready to help out with online figures. You can quickly view detailed customer information and payment history in both functional and source currencies.

### Accounts Payable

Tracking obligations to suppliers, controlling cash flow, and making sound cash management decisions is now easier than ever

You need to make sound cash management decisions about which bills to pay and when to pay them. You need an analysis of who gives you the best discounts and which vendors you buy from most often. OPENSOFT ONLINE Accounts Payable application helps you to track your obligations to suppliers and to control your cash flow. It's also your key to paying bills, printing checks, and monitoring the distribution of your expenses.

It's easy to keep your accounts up to date and take advantage of available cash discounts with user-defined terms, aging periods, and cutoff dates. Assess your financial position by producing timely reports. You'll save time and money with the ability to quickly review outstanding payments by vendor and select which payments to hold or release. You can pay all invoices, or prepay or split your payment.

Improve your efficiency with quick entry and defaults on headers. They allow you to set up fields and header screens so that you can skip over fields and default the values as you choose.

### Sales Order

Order entry; picking, tracking, billing . . . and beyond

The success of your business depends on keeping your customers happy. You need to promptly fill their orders and answer their questions. You need to be able to handle picking, packing, shipping and tracking. OPENSOFT ONLINE Sales Order application gives you the means to do that. You'll also benefit from efficient billing and cash receipts management in multi-currency capability.

You'll keep your customers happy by filling their orders promptly and you won't lose track of commitments you made or terms you agreed upon. Backorder information is right at your fingertips. You know exactly what's backordered and when it will ship.

Make an entry once and the system will produce a picking slip, an invoice, and a backorder if needed. And with the recurring orders feature, you'll never have to re-enter standing orders or scheduled shipment orders. System defaults and quick entry make transaction entry fast and efficient.

### Purchase Order

Take complete control . . . every step of the way

It's important to keep a watchful eye on the goods and services your company receives. OPENSOFT ONLINE Purchase Order application gives you the power to take complete control of purchase order processing, from the moment you decide to buy through the time the purchase is fully received and invoiced. When you add Purchase Order to Accounts Payable, you can specify and confirm every aspect of orders you place with your vendors—every step of the way.

You detect shortages and incorrect invoices so that you only pay for the items you've received, and you pay for those items only once. You can specify, confirm, and track every detail of an order you place with a vendor. You can indicate how you would like your goods shipped. You can confirm when, how many, and how much. And most importantly, you can track your original order until it's completed.

You'll be able to return goods to vendors and change existing purchase orders. You can also enter multiple receipts of goods and invoices for each line item until the order is filled. With horizontal line entry, a single keystroke lets you revisit header fields and transaction totals. You can add, change, delete, and view line items.

#### Support Hours:

Monday - Friday

8:30 am - 6:30pm

Contact Information:

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